

**Ken-Wo Golf Club**  
**Board of Directors Meeting**  
**Minutes**

**April 27<sup>th</sup>, 2020 Meeting**

Present: Rene MacKay, Wayne Burke, David Fagan, Betty Mattson, Dave Bolton, Vernon Snair, Shari Thurston, Beth Lloyd, Gary Johnson, John Lawrence, Peter Simmons and Brandy Martin

Regrets: None

- 1) Call to Order: The Video Conference meeting was called to order by Wayne Burke at 6:35PM
- 2) Additions to Agenda: None. Wayne Burke quickly pointed out this meetings agenda and purpose. Rene MacKay reported on the opening of Golf Courses in NB and Saskatchewan and their respective opening protocols. He also talked about the safety of our staff and members when NS allows golf courses to open for play.
- 3) Old Business: None
- 4) New Business:
  - a. Membership dues: The Board discussed different ideas and scenarios in relation to Membership dues and fees directly correlated with the possible opening date of the golf course. It was agreed that the situation is changing rapidly so a final decision wouldn't be made until more information was known with June 1<sup>st</sup> being the key date; however, the Board did agree that the idea of crediting or pro rating membership fees would be considered if the season was delayed considerably. The additional costs associated with opening the club were also discussed including signage, security, sanitizer, cleaning, additional staffing, etc. Motion to approve that no discount, rebate or credit will be applied to 2020 membership dues if the course opens anytime between now and June 1<sup>st</sup>; 2<sup>nd</sup>; CARRIED.
  - b. Members Only for start-up: It was decided that when the course opens tee times will be available for Members in good standing only (membership dues paid). This will be in place for the first two weeks with the possibility of extending beyond that time. This will provide members an opportunity to play while also providing staff an opportunity to work out new protocols and gain comfort working in the world of Covid-19.
  - c. Corporate Memberships: We will continue to sell Corporate Packages for anyone wishing to purchase for 2020. Corporate passes will be accepted for play during the Members only start to the season.
  - d. Green Fee Passes for 2020: Extensions (length of extension to be determined) will be granted to those who ask.
  - e. Capped number of rounds for members on a weekly basis – based on tee time interval protocols: Rene MacKay explained that the NS Government will determine the tee-time intervals that we are allowed. Depending on the protocols that are provided, Ken-Wo may have to consider capping the numbers the rounds that members can play per week.

- f. League play: There will be no league play until further notice including Women's day, Sr. Men's, Men's league, Social golf, etc. It is the expectation that league play will be prohibited by the Province when protocols are released. Discussions will continue on this matter going forward.
- g. Notice to members: An email will go out to Members concerning everything when such a time comes. For a member to make any type of purchase at the club they will need to have a valid credit card on file, or a charge account set up. There will be no cash and very limited access to the clubhouse until further notice.
- h. Power Cart Tickets: Rene MacKay will be figuring out how we will be handling these once it is determined by the Province if we can have Power Carts out or not.
- i. No Show Policy: The Ken-Wo No-Show Policy will be strictly adhered to. All four players will be added to the tee-time and anyone not showing will lose playing privileges. These rules will be communicated to the membership by the Director of Golf and the President. There will be zero-tolerance on no-show policy.
- j. Cancellation policy: There will be a cancellation policy in effect. Cancellations must be made 24 hours prior to the tee-time. Rene MacKay will be working on this policy which will be communicated to the Members.
- k. Clubhouse will be off limits: There will be limited access to upstairs (no dining room or bar, washrooms may be accessible), no access to basement (locker rooms, washrooms, junior room, etc). No public access to the office, turn and pro-shop until further notice.
- l. Limited Entrance points: Possibly only side entrance will be open to allow access to the washrooms. This will all be in an effort to control cleanliness and sanitization of the building.
- m. Junior Playing Restrictions: Rene MacKay presented the Board with the proposed restrictions that will be in place for Junior golfers with the purpose of ensuring that Juniors maintain all rules and protocols of safety. This will be finalized when return to play protocols are released by the Province.
- n. On course amenities: There will be no rakes, no ball washers, no benches, etc. The opening of the Range is yet to be determined. The possibility, rules and how it will work will be determined by Rene MacKay if the government allows Driving Ranges to open.
- o. Staffing: There will be limited staff within the clubhouse. However, there will be Course Marshalls, 1<sup>st</sup> Tee Starter, Parking Lot Security and Entrance Security to ensure people entering the property are there for their tee-times and are following all rules and protocols.
- p. Member Notice – Rules and Golf Protocols: An email will come from the President to the Members concerning all Rules and Protocols around safety, social distancing, golf rules, no-show policy, cancellation policy and a zero-tolerance policy on following all rules and protocols put in place by the Province and the golf club.

5) Next Meetings: Monday May 4th, 2020 at 6:30 PM via video conferencing.

6) Adjournment: The meeting was adjourned by Wayne Burke at 8:15 PM.

Minutes: Brandy Martin