

**Ken-Wo Golf Club
Board of Directors Meeting
Minutes**

August 13th, 2020 Meeting

Present: Rene MacKay, Wayne Burke, David Fagan, Betty Mattson, Dave Bolton, Vernon Snair, Shari Thurston, Beth Lloyd, Gary Johnson, Peter Simmons, and Brandy Martin

Regrets: John Lawrence

- 1) Call to Order: The meeting was called to order by Wayne Burke at 11:30am
- 2) Additions to Agenda: Remove #9. No in-camera, was included in error.
- 3) Approval of Previous Meeting Minutes: It was noted that the proper procedure for In-Camera sessions is to have a motion made and carried to go into and out of any In-Camera Session. Any motions made during the in-camera sessions should be included in the regular minutes of said meeting. Discussions during any in-camera sessions should be recorded and kept securely and separate from regular minutes. This change will be made to the July meeting minutes and those will be presented for approval during September meeting.
- 4) Business arising from Minutes: None
- 5) Discussion regarding Committees:
 - a) Director of Golf: Rene MacKay reported that the annual club closing event is being reviewed; however, no staff events and no Christmas events will take place this year due to protocols in place with Covid 19. The silver lining is that this will enable us to put up the Trackman earlier than in prior years with plans to launch in mid-November or early December. Our main irrigation supply pond is getting low so we will be purchasing water from the Village to help get us through until October.
 - b) Finance Report: David Fagan report that we are having a solid year in terms of revenue. Moving forward the Finance Committee will look at various capital purchases and projects for 2021 and beyond, along with their financial viability or impact to the club.
 - c) Greens & Long-Range Planning: Vernon Snair reported the committee is continuing to meet to discuss projects that will be completed during the Fall/Winter months. They will continue to work on plans for major projects. The major project list will be discussed in September.
- 6) Unfinished Business: None
- 7) New Business:
 - a. 2021 Membership Categories: Rene MacKay gave an overview to the Board about the current restrictions and pricing of 9-hole, Family Intro and Family Flex Memberships. Rene MacKay reported the biggest value to any membership should be the access to the tee-sheet, not how many holes you play. He suggested to the Board some changes for these categories for the 2021 season. These suggestions will be discussed further in September in order to get 2021's membership information in place.

- b. Fall Membership Promo: The Board decided to move forward with the Fall Membership as in previous years, starting September 14th.
 - c. Logo Launch: The new Club Logo will be launched at either the Club Closing, should it happen, or during AGM with it also being promoted via emails and social media platforms.
 - d. 2020 Off Season: This was cover in Rene MacKay's report.
 - e. HR Policy Review: Betty Mattson and Shari Gagnon presented the Board with a draft copy of an HR Policy. The Board was asked to review the draft and come back to the next meeting with any changes or suggests.
 - f. Tee Signs: The idea of replacing all the tee-signs was discussed. Rene MacKay will look into getting some quotes for this project to be in-line with the new logo and the new three-year agreement with advertisers commencing in 2021. The 1st Tee Post Clock was discussed and a 4-sided clocked will be considered depending on additional cost. The Memorial Policy will be updated for approval with an additional piece regarding special projects.
 - g. AGM: Rene MacKay will look into the rules on Quorum with a Virtual meeting.
- 8) Next Meetings: Monday September the 21st at 6:30 PM in the Junior Room
- 9) Adjournment: The meeting was adjourned at 12:38 PM by Wayne Burke.

Minutes: Brandy Martin