

**Ken-Wo Golf Club
Board of Directors Meeting
Minutes**

January 21st, 2020 Meeting

Present: Rene MacKay, Wayne Burke, David Fagan, Betty Mattson, Dave Bolton, Vernon Snair, Shari Thurston, Beth Lloyd, Gary Johnson and Brandy Martin

Regrets: John Lawrence and Peter Simmons.

- 1) Call to Order: The meeting was called to order by Wayne Burke at 6:30PM
- 2) Additions to Agenda: None.
- 3) Approval of Minutes: Motion for approval of Minutes from November 2019; 2nd; CARRIED.
- 4) Business Arising: None.
- 5) Discussion regarding Committees
 - a) Director of Golf Report: Rene MacKay reported on 2020 staffing in all departments. The simulator is starting up on the 22nd and is open 7 days a week. Ken-Wo will have a booth at the 2020 Golf Expo in the city to promote memberships and group golf outings. This year all four of our Golf Professionals were in the top 25 under the Professional Golf Recognition Program with our Director of Golf finishing in 1st place for the 3rd consecutive year and our Head Professional finishing in 4th place.
 - b) Finance Report: Under New Business 7d) and e).
 - c) Greens and Long-Range Planning Report: No report.
- 6) Old Business: No old business.
- 7) New Business:
 - a) Election of Officers: As per the By-Laws, the following slate of officers was recommended to the Board by the executive:
 - Wayne Burke; President
 - Peter Simmons; Vice President
 - David Fagan; Treasurer
 - Rene MacKay; Secretary

The Board was asked three time for any Nominations from the floor; Motion to close nominations; 2nd; CARRIED. Motion to approve elected slate of officers as presented; 2nd; CARRIED.

Discussions ensued regarding By-Laws and Governance process and reviews; the history of Board representation and the 2013 by-law review and revisions.

- b) Board Welcome: Wayne Burke welcomed back returning directors and Beth Lloyd as a new Board member. Wayne reviewed a number of items with members of the Board such as meeting times, agendas, confidentiality agreement, unification, operational position and asked that everyone continue to respect others and operate efficiently within the Board.
 - c) Club Signing Officers: It was Motioned that the club signing officers be Wayne Burke; Peter Simmons; David Fagan; Rene MacKay and Brandy Martin; 2nd; CARRIED.
 - d) 2020 Operational Budget: David Fagan reviewed with the Board the Summary Operational Budget that was previously sent to the Board. Motion to approve the 2020 Operational Budget as presented; 2nd; CARRIED.
 - e) 2020 Capital Budget: Rene MacKay and David Fagan discussed capital budget items for 2020. Motion to approve the purchase of a new sound system at a cost of up to \$8,000; 2nd; CARRIED. Motion to approve the purchase of upgraded kitchen equipment up to a cost of \$20,000; 2nd; CARRIED. After discussions regarding possible capital asset purchases and the cost of burrowing, it was decided that the Board will send any capital asset items to be considered for purchase to Rene MacKay. Rene MacKay will present a list of such items along with guesstimates on cost at the next Board meeting.
 - f) Committees: The following people will be chairs of committees and will be responsible for populating their committees:
 - Human Resources: Shari Thurston
 - Finance: David Fagan
 - Greens and Long- Range Planning: Vernon Snair
 - g) 2020 Calendar of Events: The 2020 calendar is a full one and is available for viewing on the Website. The Club Opening is May 1st; the Harvest Cup will be held separately from the Club Closing in the Fall.
 - h) 100th Anniversary: It was decided that the Board should take on the overseeing of the anniversary celebrations. Rene MacKay will be sending an email to the Board outlining a number of events and ideas for such celebrations in 2021.
- 8) Next Meetings: Monday March 30th, 2020 at 6:30 PM.
- 9) Adjournment: The meeting was adjourned by Wayne Burke.

Minutes: Brandy Martin