

**Ken-Wo Golf Club
Board of Directors Meeting
Minutes**

July 2019 Meeting

Present: Rene MacKay, Wayne Burke, John Lawrence, Betty Mattson, David Fagan, Gary Johnson, Dave Bolton, Vernon Snair and Brandy Martin

Regrets: Shari Thurston, Brandon Mosher & Peter Simmons.

- 1) Call to Order: The meeting was called to order by President, John Lawrence at 6:30PM
- 2) Additions to Agenda: None
- 3) Approval of Minutes: Motion for approval of Minutes from June 2019; 2nd; CARRIED.
- 4) Business Arising: No Business Arising.
- 5) Discussion regarding Committees
 - a) Director of Golf Report: Rene MacKay reported that the 2019 PGA Day held on July 3rd raised approximately \$5000 for Prostate Cancer, the pros played 90 holes. The Junior Committee had a bus trip to Truro with 31 kids for the Truro DQ Tournament and they took 4 teams to the Pro Jr. Ken-Wo has not taken any water from the Village yet this year and hope not to in 2019. The new lease for the sidewinder has started. There will be a rail installed on the #13 stairs.
 - b) Finance Report: David Fagan reported that the finances look positive based on June's Income Statement.
 - c) Greens and Long-Range Planning Report: All under new business.
- 6) Old Business: No Old Business.
- 7) New Business:
 - a) Long Range Planning: Rene MacKay spoke about the need for a long-range planning moving forward. To set a plan versus doing projects as we go will not only help with timing of project and being able to book them (contractors) when we need them done but it will also provide a timeline on when to get quotes.
 - b) Hole #7 Update: Andy Stretch is coming in the next 3 weeks to look at re-doing #7 Green. A Long-Range Plan will need to be set for this.

- c) Hole #16/#17 Update: These fall in under the need for a Long-Range Plan.

SIDE NOTE: It was decided that the Long-Range Planning will start with David Fagan presenting the Board with some cashflow plans at the August Board Meeting.

- d) Kitchen Equipment: Rene MacKay reported the on the functionality of the kitchen equipment and the possibility of looking into future purchases to upgrade/update the kitchen.
- e) Golf Course Projects: Vernon Snair updated the Board on some minor course projects coming up:
- #4 red tee - extend out wider
 - #6 blue tee - move back
 - #6 yellow tee - move over to line with red tee
 - #10 move red tee to front of cart path
 - Practice Green beside clubhouse - cover worn out area with bricks
 - #1 Bunkers - extend right one remove left one

SIDE NOTE: The 100th anniversary major projects need to be put into place soon.

- f) Policy Review: Betty Mattson submitted 3 Draft policies previously emailed to the Board for approval:
- 8.4a Emergency Response Policy: Motioned to Approve as presented; 2nd; CARRIED
 - 2.1a Non-Management staff Designation Policy: Motioned to Approve as presented; 2nd; CARRIED
 - 2.3a Employee RRSP's: Motioned to Approve as presented; 2nd; CARRIED
- g) Course Equipment: Rene MacKay reported the recently purchased course equipment and discussed the setting up of a lease program to lease new equipment every 4 to 5 years. The Pros and Cons were discussed, and this option will be looked into further.
- h) Board Mgmt outing: Is on the calendar for August 29th.

8) Next Meetings:

- i. Thursday August 29th at 11:30 AM
- ii. Monday September 23rd at 6:30 PM
- iii. Monday October 28th at 6:30 PM

- 9) Adjournment: The meeting was adjourned at 8:05PM by John Lawrence.

Minutes: Brandy Martin