

Ken-Wo Golf Club
Board of Directors Meeting
Minutes
November 24th, 2020 Meeting

Present: Rene MacKay, Wayne Burke, David Fagan (Zoom), Betty Mattson, Vernon Snair, Beth Lloyd, Peter Simmons, Dave Bolton, and Gary Johnson.

Regrets: John Lawrence and Shari Gagnon.

- 1) Call to Order: The meeting was called to order by Wayne Burke at 6:30 pm.
- 2) Additions to Agenda: None
- 3) Approval of Previous Meeting Minutes: A motion made to approve the October minutes; 2nd; CARRIED.
- 4) Business arising from Minutes: None
- 5) Discussion regarding Committees:
 - a) Director of Golf: Rene MacKay reported that all Statutory Remittances are paid in full. The deadline has passed for any new names to be submitted for nomination to the Board. The Board will remain as is. Rene attended a New Minas Vision Webinar; the vision plan is in a very initial stage of any development. Our Financials are being worked on by Grant Thornton, a draft should be available tomorrow morning. The Trackman is set up. The Course maintenance crew will all be laid off in the coming weeks.
 - b) Finance Report: David Fagan presented the Board a working capital spreadsheet that outlined where the club will be with working capital over the coming years. Decisions need to be made for that working capital and will be discussed under new business.
 - c) Greens & Long-Range Planning: Vernon Snair highlighted some projects that the committee has recently discussed; projects that are completed and in the works. He has also discussed the major projects list presented to the Board that the committee has prioritized. David Bolton will be looking at the course rating with the work being done to tee decks.
- 6) Unfinished Business: None
- 7) New Business:
 - a. 2021 Membership Categories: Wayne Burke has received some emails regarding the new restrictions on the 9-hole membership that were made for the 2021 season. He read some of those emails to the Board. Rene MacKay addressed the facts, statistics, and history of the 9-hole members. There were discussions concerning the submitted letters and suggestion/solutions for 2021. Motion to offer a premium 9-hole membership for an additional \$200 which would allow those members to play 9-holes anytime Monday to Friday and afternoon on weekends and holidays; 2nd; CARRIED. Over the winter, this category will be readdressed, and any further changes will be communicated to the membership for 2022 in early 2021.
 - b. 2021 Operational Budget: The Finance Committee will be working on the 2021 budget with plans to approve budget at next Board meeting.

- c. Capital Projects: The Finance Committee has received quotes on paving most of the Front nine along with some areas of the back nine at \$92K. Motion to approve funding for the paving as quoted for \$92,000; 2nd; CARRIED. Rene MacKay is working on having a drawing done by Ian Andrews for rebuild of the #14 Tee Deck. Once the drawing is completed then Rene will receive quotes on the job. The new Tee-Signs, previously approved by the Board for up to \$25k, are being finalized. Rick Phelan will look at working on Drainage on #16 & #17. The designs for the new entrance sign were viewed as well.
- d. AGM Planning: The AGM will be via Zoom on December 8th at 7pm. Registration will be up to December 7th at 4pm. We need Quorum. Non-registered shareholders cannot be denied access however, the meeting will be closed at 7 pm. Rene is checking with lawyer to see if any shareholder can make a motion at the meeting and will let the Board know via email. The panelist will be present at the clubhouse.
- e. Policy Review: The Capital Expenditure Policy will be reviewed by the Finance Committee and a draft will be presented to the Board.
- f. Trackman Simulator 2.0: The Trackman is set up and will open tomorrow. There are regular hours until the holidays; then holiday hours and then shut down for first two weeks of January with plans to reopen in mid-January.
- g. Power Cart Fleet: The current lease is up in the fall of 2021 with a buyout option of \$36,000. The Board will decide in 2021 if the fleet will be bought out and used for 2 more years or if the fleet will be traded in on a new fleet.
- h. Golf Course Survey: The Survey regarding the course has been developed. It is very course specific. The Board reviewed the survey. It will be sent out to the membership in the coming days.
- i. Governance Model Review: Rene MacKay handed out copies of the current Governance Model and went through it with the Board making note of how the model differs from the current practices. An Ad-Hoc committee was formed consisting of Rene MacKay, Wayne Burke, Betty Mattson and David Bolton to review and update the Governance model.
- j. 100th Anniversary: The committee for the Canadian Senior Men's in 2021 has met and will continue to meet in preparation for the event. The Senior Men's Division and the Women's Division both have donations to contribute to a project for the 100th Anniversary. Motion to approve up to \$15,000 for a gazebo on #5 with the contributions from the Women and Senior Men's Divisions; 2nd; CARRIED.
- k. Board Management Outing: Due to Covid this has been cancelled.

8) Next Meeting: AGM Tuesday December 8th at 7pm via Zoom

9) Adjournment: The meeting was adjourned at 9:04 PM by Wayne Burke.

Minutes: Brandy Martin