

**Ken-Wo Golf Club  
Board of Directors Meeting  
Minutes**

**October 19th, 2020 Meeting**

Present: Rene MacKay, Wayne Burke, David Fagan, Betty Mattson, Vernon Snair, Beth Lloyd, John Lawrence, Dave Bolton, Gary Johnson and Shari Gagnon

Regrets: Peter Simmons.

- 1) Call to Order: The meeting was called to order by Wayne Burke at 6:30 pm.
- 2) Additions to Agenda: None
- 3) Approval of Previous Meeting Minutes: A motion made to approve the September minutes and 2<sup>nd</sup>; CARRIED.
- 4) Business arising from Minutes: Code of Conduct Policy.
- 5) Discussion regarding Committees:
  - a) Director of Golf: Rene MacKay reported that the Remittances are paid in full. The report back from the fire inspection had minor a list of 20 items. The Legacy Wall Project has received a lot of positive feed back. Projected revenue for October is looking good.
  - b) Finance Report: David Fagan reports the revenue is up, leaving a positive cash flow. Time to identify and prioritize some Capital projects. The CEBA loan (Covid) is due in 2022. The plan is to pay it in full when due.
  - c) Greens & Long-Range Planning: Vernon Snair reported follow up on completed projects. The new grass between 17 & 18 looks good. The new Blue and Yellow's tees on #6 should be playable by next year. Around 30 trees between 14 & 18 have been identified for removal over the winter. As well as 3 large trees near the tee deck on 8. Removal will allow more sunlight on the tee deck. The rubber mat order information was sent to Rene. The construction of the Red/Yellow tee deck on #16 has been started. Looking at the cart path from #7 to #8. Rene and Vernon will be sending out a fall survey to the membership to identify potential course projects. The Committee is meeting on Monday to review and update the Priority List.
- 6) Unfinished Business: None
- 7) New Business:
  - a. Future Capital Planning: The Executive and Vernon will meet to discuss priority capital projects and come up with a priority list and report back to the Board.
  - b. Membership Waiting List: The list has been started with about 10 people so far. The cost is \$200.00 for adults and \$50.00 for children, to be applied towards a membership or the option to transfer to the following year or a refund. Shareholders get priority. The membership is capped at 625.

- c. Memorial Policy 4.4a: Was revised by Vernon Snair and Rene MacKay. The changes included the placement of a Tree increased from \$250.00 to \$300.00. The timing of the tree planting will be decided by the LRPC for the club. Special Project donation has increased to \$10,000.00 or more. The project will be determined in consultation with the Director of Golf, Course Superintendent, LRGC and the Board of Directors. The Board may also approve additional funds up to 50% of the cost of the project. A plaque or suitable recognition will be placed. Projects to be completed within 12 months. If a memorial tree is to be replaced, a new tree will be planted within 12-24 months. A motion to approve the revised changes was made by Dave Bolton and 2<sup>nd</sup> by Gary Johnson. The motion was CARRIED.
- d. Code of Conduct Policy 2.7a: Betty Mattison presented the policy with the updated changes. A motion was made to approve the new policy by Dave Fagan and 2<sup>nd</sup> by John Lawrence. The motion was CARRIED.
- e. Share Purchase/Share Transfer Policy 1.8a & 1.9a: Rene MacKay presented the revised policies. The transfer fee was increased from \$200.00 to \$300.00. The Share price was increased from \$500.00 to \$750.00. The installment purchase plan was over 4 years @ \$150.00 per year and is now over 3 years @ \$300.00 per year. A motion was made to approve the change by Dave Bolton and 2<sup>nd</sup> by John Lawrence. The motion was CARRIED.
- f. Entrance Sign: Rene MacKay is in the process of working on the design. The new sign will be in a garden encased in brick to match the wall beside the practice green.
- g. Tee Signs: Rene MacKay presented a sample of the new tee signs. He is getting quotes on a few size options. They will be supported by a single post.
- h. Trackman 2.0: The Trackman has been ordered and the set-up date is scheduled for November 5<sup>th</sup>. Both systems will be separated by black curtains. Temporary green carpet will be installed to protect the dance floor.
- i. Old Deck/ Clubhouse Expansion: Rene MacKay reported that Niche Design has been hired and is working on the drawings.
- j. 100<sup>th</sup> Anniversary: The committee is still working on the plans. Pending Covid restrictions some events may be postponed to 2022. A committee of 7-8 people are meeting tomorrow to start the planning for the Senior Men's Canadian Championship.
- k. Club Closing: The event is sold out! President Wayne Burke will plan to give a year end speech.
- l. AGM Planning: Due to Covid restrictions the AGM will be held as a video conference. Rene MacKay is researching some options.

8) Next Meeting: Tuesday November 24<sup>th</sup> @ 6:30PM

9) Adjournment: The meeting was adjourned at 8:15 PM by Wayne Burke.

Minutes: Shari Gagnon