

Ken-Wo Golf Club
Board of Directors Meeting
Minutes

February 22, 2016

Present: Rene MacKay, Vern Snair, , Mac Maidens, Branden Mosher, and Nikki Dolbaczuk, Peter Simmons, Phil Feely, Sonya Major

Regrets: Wayne Burke, Cathy Coates, John Lawrence

- 1) Call to Order: The meeting was called to order by Branden Mosher at 7:00pm.
- 2) Additions to Agenda: none
- 3) Approval of Minutes: Motion for approval of 1 February 2016 Minutes. Carried. All statutory remittances are paid and up to date.
- 4) Business arising: Nothing
- 5) Discussion regarding reports
Director of Golf:
 - a) All statutory remittances are paid and up to date.
 - b) Management/Staff attendance at meetings: Management employees will not be asked to attend meetings on a regular basis. Attendance by staff will be determined on an as-needs basis determined by the Director of Golf and President.
 - c) Update on golf operations and F&B staffing for the coming year.
 - d) John Horton is being recognized by Golf Canada with their Distinguished Service Award.
 - e) Tee signs – there was discussion regarding whether the signs are to be refurbished or replaced this year, with the conclusion that the signs would be refurbished this year and replacement considered for next year.
- 6) New Business:
 - a) 2016 BoD Onboarding
 - i) Population of Committees. Finance Committee will be chaired by Phil Feely, Membership Committee to be chaired by Nikki Dolbaczuk. Chairs will populate the committees. Populating Human Resources committee will be discussed at March meeting. Greens & Long Range Planning Committee will also be discussed at March meeting when Wayne Burke is in attendance.
 - ii) Confidentiality Agreement. All members of the Board are to sign this on an annual basis.
 - iii) Signing Officer Updates. John Lawrence, Sonya Major, Phil Feely, Branden Mosher.
 - iv) Communication. Board members were reminded to let Brandy know if they are not able to attend Board meetings. Committee chairs are reminded to issue reports to the

Board the Wednesday prior to the Monday meeting.

- b) Canadian Women's Amateur. Advertising of the event was discussed. The Organizing Committee will provide a monthly report (committee minutes) to the Board starting in April.
- c) Deck/Bank Loan Update. Deck is on budget and project is on targeted timeline.
- d) Granite Drive Interchange Update. Muttarts will be consulted with respect to the document from the department of highways. Peter Simmons and Rene will meet with Muttarts this Friday, February 26.
- e) Locker Room Renovation Update. A survey will be sent to members to gauge members' opinions about utilization of the facilities and desired upgrades. We will also deal with mould concerns in the interim.
- f) Dining Room Lighting Update. There will be a meeting of the sub-committee on 1 March.
- g) Deck Furniture Update. No update.
- h) Board Management March Kick Off. Thursday March 24 with a Board meeting followed by a session with management team.
- i) Future Agenda Items. Board members are encouraged to bring forth agenda items. Review of board governance policy was mentioned as an item to consider this year.

7) Next Meeting: @ 3:00 PM March 24.

8) Adjournment.

Minutes: Sonya Major