

Ken-Wo Golf Club
Board of Directors Meeting
Minutes

February 2018 Meeting

Present: Rene MacKay, David Fagan, Branden Mosher, Peter Simmons, Linda Durling, Shari Thurston, Mac Maidens and Brandy Martin.

Regrets: Vernon Snair, John Lawrence, Nikki Dolbaczuk and Wayne Burke.

- 1) Call to Order: The meeting was called to order by President, Branden Mosher at 6:30pm. Branden welcomed Shari Thurston to the Board.
- 2) Additions to Agenda: 6 a) Granite Drive Interchange. (Items a to f became b to g.)
- 3) Approval of Minutes: Motion for approval of Minutes from November 2017 Meetings. 2nd; CARRIED.
- 4) Business arising: None.
- 5) Discussion regarding reports:
 - a) Director of Golf Report: Rene MacKay updated the Board on a number items:
 - the current conditions of the course.
 - the ideas of upgrading our website and POS System in the future.
 - updates on the staffing of the Pro-Shop and Food & Beverage Dept.
 - on July the 24th, the Women's 2-Ball will be held at Ken-Wo.
 - update on Ally Tidcombe's progress.
 - Golf News will be doing a 2-page spread about Ken-Wo in 2018.
 - Pepsi and Molson are currently renegotiating contracts with Ken-Wo.
 - the latest survey regarding the course has had over 250 respondents.
 - b) Finance Report: No Report.
- 6) New Business:
 - a) Granite Drive Interchange: Rene MacKay received a call from the Province and will be meeting with them this coming Thursday with regard to land beside the 101 Highway. The design of the interchange has changed whereby the Province may require more land from Ken-Wo.
 - b) Date of AGM: The Pros and Cons of moving the AGM to January as opposed to having it December were discussed. It was decided that the 2018 AGM will be scheduled for Monday December 10th, 2018.
 - c) By-Laws/Governance Review: Branden Mosher suggested to the Board that in 2018 the by-laws and governance should be given a general review with specific reviews of the Past President's role, Terms before becoming an executive and the nominating

procedure. The population of an Ad-hoc Committee should be tabled for the March Meeting.

- d) Pro Shop & Bar Renovations: Rene MacKay updated the Board on the plans and cost of the renovations for the Pro Shop and Bar Area. Motion: to accept the renovation plans for the Pro Shop and Bar as presented up to \$24,000 plus the cost of the extras including flooring, cabinets, fridges and Draft Pro services; 2nd; CARRIED.
- e) Ian Andrew Master Plan / Bunker Renovation Plan: Rene MacKay presented the Board with a map of the Master Plan provided by Ian Andrew and informed them that the tender documents were in hand. Discussion centered on the next step for Ken-Wo. It was decided that Rene MacKay would contact a renovation company for a time line on a walkthrough of the course in order for them to put together a quote on potential work. It was also decided that the Greens and Long Range Planning Committee will have an opportunity to go through the Master Plan to see what items would be a priority and possibly accepted/adopted as being done.
- f) 2018 Board Plan: Branden Mosher and Rene MacKay suggested the following items and time lines for the Board to work on during the 2018 year:
 - AGM Date – Done: December 10th, 2018.
 - Set up dates for Monthly Board meetings – March agenda
 - By Laws/Governance Review – March Agenda
 - Polices Review Ad-hoc Committee – Populate/Procedures – March Agenda
 - Population of Committees – March Agenda
 - 100th Anniversary – Process/Committee – April Agenda
 - Membership Category Review – Dave Fagan – June
 - Long Range Planning – SLRP to continue forward
 - Ian Andrew (Priority) – Continued Planning
 - Capital Spending Plan
- g) Election of Officers: Motion to Approve the Board of Director’s Executive as stated: John Lawrence – President; Wayne Burke – Vice President; David Fagan – Finance; Rene MacKay – Secretary. 2nd; CARRIED.

7) Next Meeting: TBA

8) Adjournment: Meeting Adjourned by Branden Mosher.

Minutes: Brandy Martin