

KenWo Golf Club
Board of Directors Meeting
Minutes
February 28th, 2022 Meeting

Present via Zoom: Rene MacKay, Peter Simmons, Wayne Burke, David Fagan, Betty Mattson, Vernon Snair, Beth Lloyd, Dave Bolton, and John Lawrence.

Regrets: Gary Johnson and David Brien

- 1) Call to Order: The meeting was called to order by Peter Simmons, President at 6:30 pm.
- 2) Additions to Agenda: None.
- 3) Approval of Previous Meeting Minutes: A motion made to approve the January 2022 minutes; 2nd; CARRIED.
- 4) Business arising from Minutes: None
- 5) Discussion regarding Committees:
 - a) Director of Golf: Rene MacKay reported that all Statutory Remittances are paid in full. The CEBA Loan is paid in full. Staff continue to be returning, interviewed and hired. Trackman is going good. A Junior Leave of Absence has been created. The new POS System will be installed from March 7th to 23rd along with website. "How to" emails will go out to the membership in due time. A loyalty program for spending will be looked at.
 - b) Finance Report: David Fagan reported that Membership renewals continue. Dave did a quick overview of the first quarter financials.
 - c) Greens & Long-Range Planning: Rene MacKay reported that Gary Johnson has been updated on the committee. Trees on #17 will be replaced via warranty. Little's is scheduled for paving in the Spring. Turf Masters plans to return in early April to complete work on hole #13/#14 project.
- 6) Unfinished Business: None
- 7) New Business:
 - a. Governance Model Review – Committees: Rene MacKay suggested that the Board review the new Governance Model. After discussions on committees and governance, it was decided that Peter Simmons will review what committees need to be populated.
 - b. USGA Green Section Visit: Rene MacKay updated the Board on past visits from the USGA. After discussions, it was decided that Rene MacKay will look into cost associated with a 2022 visit from the USGA and report back to the Board on the plans for 2022.
 - c. Employee RRSP Program: Rene MacKay has had meeting with banks to discuss a new RRSP Program for KenWo Employees. David Fagan and Rene MacKay will draft a revised employee RRSP Policy to present to the Board.
 - d. Staffing Update: This was covered under Director of Golf Report.

- e. Vaccination Policy: As in the past, the club will continue to follow the Nova Scotia Public Health Protocols and Mandates for members, guests and employees.
- f. Membership Update: 2022 Renewals continue to come in. Another email will come out to the membership to explain the Food & Beverage Minimum as we draw closer to the season.
- g. Wait List Update: The ever growing wait list will be reviewed around the 15th of March following receipt of renewals for the 2022 season. The Board will review the Leave Of Absence policy moving forward.
- h. By Law Review: The Ad-hoc Committee has been meeting on the By-Laws. The possible changes will be drafted and presented to the Board with tracked changes. The Board will review and revise, the changes will go to the lawyers for review and then it will go to the AGM for shareholder approval.
- i. Clubhouse Expansion: The Ad-Hoc Committee has met with designers/engineers and will continue to work on concept drawings. Once the committee has finalized a concept plan it will be presented to the Board. The important items on the design include a 2-story lift; Simulator rooms; Offices and access washrooms, upper level meeting space and upper level washroom renovations.
- j. Club Opening Reception: The Opening reception will hopefully be a drop in social event as in the past. It is dated for April 29th. The Calendar of Events is updated on the website.

8) Next Meeting: March 28th at 6:30 PM via Zoom.

9) Adjournment: The meeting was adjourned at 7:57 PM by Peter Simmons.

Minutes: Brandy Martin