

**KenWo Golf Club**  
**Board of Directors Meeting**  
**Minutes**  
**March 21<sup>st</sup>, 2023 Meeting**

Present via Zoom: Rene MacKay, David Fagan, David Bolton, Beth Lloyd, Betty Mattson, David Brien, John Lawrence, Gary Johnson and Vernon Snair.

Regrets: Peter Simmons and Holly Comstock

- 1) Call to Order: The meeting was called to order by Vernon Snair, Vice President at 6:30 PM.
- 2) Additions to Agenda: None
- 3) Approval of Previous Meeting Minutes: one change noted change human resources committee to human relations Committee. A motion made to approve the February 2023 minutes; 2nd;  
CARRIED.
- 4) Business arising from Minutes: None
- 5) Discussion regarding Committees:
  - a. Director of Golf: Rene MacKay reported that all Statutory Remittances are paid in full for March. Rene updated the Board on several items that have occurred or started during the past month, including new fence for parking lot completed to ensure member and staff safety, and the USGA Green Section Visit is scheduled for May 22,2023. Testing for mold in the downstairs area was completed. There is a need for more dehumidification in this area. This is being followed up by Rene.
  - b. Finance Report: Dave Fagan, Finance chair reviewed the financial statements. It was noted we are in a good financial position. The current plan is to pay for the projects such as the new bunkers without borrowing funds. Monies will be placed in GIC's with a good rate of return until needed for projects.
  - c. Greens Committee: No Report.
- 6) Unfinished Business: None.
- 7) New Business:
  - a. Membership Update: Rene MacKay reported that the Membership Payment Plan revenue is recorded monthly with the new system. He shared the number of not returning members and the number of new members accepted from the wait list thus far. Also, the number of LOA's have increased this year for personal reasons. Discussions ensued about the # of members and the communication that will be done with those on the waitlist.
  - b. Staffing Update: Rene MacKay provided a general overview on staffing hires. All is in good order for the season.

- c. Staff Succession Planning: Rene MacKay reported that staff succession planning should be top of mind as we move forward as a golf club noting that key positions may need be filled in the coming years. Will keep the Board informed going forward.
- d. Board of Director's Succession Planning: There are 2-3 board members with terms expiring at the end of 2023. It was suggested that a skills matrix be developed to help with the nomination process. Betty Mattson will draft a tool to be reviewed by the Board. David Bolton will also share a tool for the Board to review.
- e. Policy Review-Capital Expense Approval: A policy on Capital Expense approval was presented by Rene MacKay. Discussion pursued on the wording to reflect congruency with the KenWo By-Laws. It was moved and seconded to accept the policy with one change add to para 3 in accordance with the executive committee roles and responsibilities as noted in the by-laws prior to purchase. A Motion to approve with this policy with the added change in para 3. 2<sup>nd</sup>; CARRIED.
- f. Long Range Planning Committee: Deferred.
- g. Power Cart Fleet Update: Our Power Cart fleet will be the same for 2023. Potential of a new fleet in 2024 or 2025 that will also see the fleet size grow from 50 to 60 power cars. Planning and discussion on a new fleet needs to occur in a few months for next year.
- h. Banking Review Timeline: It was questioned when we should review our banking service needs. It was suggested we should do it when financial statements are doing well. It is important to review what services other than financial can banks offer in addition to rates and fees.
- i. Club house expansion: Referred to Long Range Planning Committee.
- j. KenWo Lands: Rene MacKay provided a preliminary report from Colliers. There is nothing new to report on this matter.it will be part of the discussion for the Long-Range planning committee.

8) Next Meeting: April 24th @ 6:30PM

9) Adjournment: The meeting was adjourned at 8:00PM by Vernon Snair.

Minutes: Betty Mattson