

Ken-Wo Golf Club  
Board of Directors Meeting  
Minutes

November 2017 Meeting

Present: Rene MacKay, David Fagan, Vernon Snair, Branden Mosher, John Lawrence, Peter Simmons, Wayne Burke, Linda Durling, Nikki Dolbaczuk, Mac Maidens and Brandy Martin.

Regrets: None.

- 1) Call to Order: The meeting was called to order by President, Branden Mosher at 6:30pm.
- 2) Additions to Agenda: None.
- 3) Approval of Minutes: Motion for approval of Minutes from October 2017 Meetings. 2<sup>nd</sup>; CARRIED.
- 4) Business arising: None.
- 5) Discussion regarding reports:
  - a) Director of Golf Report: Rene MacKay reported that Grant Thornton has been in to complete the Review Engagement of the club's Financial Statements. A meeting with GT representatives will take place in December. Pace of Play was a discussion point and Rene MacKay explained that it is something that is continually being monitored and has greatly improved in recent years thanks in large to the ongoing tree removal efforts to help with turf conditions, as well as pace of play. The NCGOA Conference that Rene attended in November was excellent with a lot of great speakers. Recruitment for the Pro-shop staff is a major focus as we enter the winter months with a few holes to fill including the search for an Assistant Professional to fill the void left by the departure of Dan Fraser and Neal Ryan who will not be returning to the club in 2018. Laura Reid was presented with the award for Assistant Professional of the Year in the Atlantic Zone and the Player of the Year Award went to Neal Ryan. David Bolton has accepted the request to fill the position of Handicap Chair for the club. Don Mailman will be joining Ken-Wo in 2018 as a Culinary Consultant, a welcome addition to the Food & Beverage Operation.
  - b) Finance Report: Dave Fagan reported that the Finance Committee is working on a 4-5 year capital budget, the option of financing positions on such a budget, a projected use of the land sale proceeds along with an operational budget for 2018. In looking at the 2017 draft financials the final income less unusual items (Land Sale proceeds etc.) was within 4k to 5k of the 2017 budget. An excellent year in terms of finances.
  - c) Greens and Long Range Planning: Vernon Snair reported that the committee met in November. The fall project list has been started and is on-going. With respect to the Ian Andrews report, the committee has discussed the report with some great comments back and forth. Vernon asked the Board about their thoughts on the 2 projects suggested by Mr. Andrew, which the Board agreed with on number #1 (removal of left fairway bunker) and #7 (removal of trees on left side of fairway). Vernon also reported that the

committee supports the next step in the process which includes the completion of a Master Plan as well as a Bunker Renovation Plan.

6) New Business:

- a) Ian Andrew Report Follow Up: Rene MacKay outlined to the Board what the options are moving forward including the completion of a Master Plan and Bunker Renovation Plan. These documents will be very beneficial as decisions are made in relation to the Long Range Plan for the golf course. Motion to approve the completion of both the Master Plan and the Bunker Reno Plan at a cost of \$8k; 2<sup>nd</sup>; CARRIED.
- b) Golf Canada/NSGA Dues: The Golf Canada and the NSGA fees for 2018 are going to increase, approximately 20% overall. Rene MacKay reported that there are a group of course general managers who have met and since asked the NSGA for an explanation and review of this increase. The Board will wait to hear an update from Rene before taking any further action as a club.
- c) Board of Director/Nomination Update: Cathy Coates has resigned from the Board. Her term still has 15 months left. As per the By-Laws the Board can appoint someone to fill this position for the remainder of the term. Following some discussion, along with a recommendation by the Nominating Committee, it was motioned that Shari Thurston be approached to fill this vacancy; 2<sup>nd</sup>; CARRIED.  
Discussion then moved to the Slate of Directors for 2018. Three terms are due to expire at the end of 2017. These individuals have reoffered to return as Directors for another 3 year term. The Nominating Committee presented the slate of Directors for 2018 for approval as motioned by Nominating Chair Wayne Burke; 2<sup>nd</sup>; CARRIED.
- d) AGM Planning: The AGM is slated for Monday, January 15<sup>th</sup>, 2018. The items on the agenda will be the usual items along with updates on changes to F&B Operation, Ian Andrew Report and SLRP Committee update. Branden will be presenting the Nominating Committee report on behalf of Wayne Burke who is unable to attend. Vernon will thank the Maintenance crew in his report.
- e) SLRP Membership Survey: The results will be sent to the Board via email. There was a great response to the survey with over 375 members completing the survey. The next survey will focus on the Golf Course and is expected to be released before the end of the month.
- f) PG Development – Land Adjacent #4: There is a public meeting at the Municipality next Tuesday. Mac Maidens will be attending on behalf of the club and it was encouraged that other Board members attend if available.
- g) Winter Renovation Work Clubhouse: There are 2 projects that are on the list to be completed this winter. Some bar renovations along with new fridges and draught lines. Also, a new counter and cabinets for the Pro-Shop. Other minor work will be completed during the off-season.

- h) 2018 Operational Budget: The Finance Committee has met and presented a draft budget to the Board for consideration. A final budget will completed and sent to the Board for approval at a later date.
  - i) 2018 Membership Pricing: Motion to approve a 2% increase in dues for 2018; 2<sup>nd</sup>; CARRIED. The categories of memberships available will be reviewed and revised for the 2019 season.
  - j) Board Management Year End Outing: This event is scheduled for Thursday, December the 7<sup>th</sup>
- 7) Next Meeting: The AGM – January 15<sup>th</sup>, 2018.
- 8) Adjournment: Meeting Adjourned by John Lawrence, Vice President at 8:52pm.

Minutes: Brandy Martin